## **Howard-Suamico School District**

## **Flowchart for Homelessness**

For NEW students to HSSD

School Secretary suspects a child is homeless based on Student/Family Residence Questionnaire (new form in registration packets) School Secretary will contact building Social Worker Building Social Worker will contact family to determine if YES, family does meet NO, family does not family is homeless and inform the McKinney Vento meet the McKinney them of their rights under the definition of homeless-Vento definition of McKinney Vento Homeless homelessness. Act. **Building Social** Building Social Worker will: Worker will contact • Contact District Homeless Coordinator. • Contact appropriate school staff to the family to offer community/school ensure student(s) have a schedule and is attending within two days of resources to help them better meet enrollment. Contact School Secretary to notify of their needs. transportation arrangements. Building Social Worker will District Homeless Coordinator will: provide ongoing case man-• Arrange transportation for student(s) to conagement, including access to tinue to attend their home school, and notify resources for: family and building Social Worker of School photos arrangements.

complete DPI paperwork.

Add student(s) to district homeless register and

• Contact District Food Service to establish free

• Contact District Office to waive school fees.

meal status.

- Fieldtrips
- ♦ School supplies
- Other school activities
- Additional community resources as needed by the family.

\*\*\*Due to the highly confidential and sensitive nature of a family's homeless status, teachers will be notified of a family's homeless status only with the family's permission and then the teacher(s) will be obligated to maintain confidentiality.